



St. Andrew ♦ Holy Cross



The Parish of St Andrew with Holy Cross

Annual Church Meeting

Year Ending March 2019

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## **Agenda**

1. Apologies for absence
2. Meeting of Parishioners
  - I. Election of Churchwardens
  - II. AOB
3. Annual Parochial Church meeting
4. Minutes of the meeting of 22nd April 2018
5. Matters arising from minutes
6. Elections and Appointments
  - I. Members for Parochial Church Council
  - II. Members of Deanery Synod
  - III. Appointments of Deputy Churchwardens
  - IV. Appointments of Welcomers
7. Presentation /Discussion of the Annual Reports
8. Open Discussion
9. Any other business
  - Date of next APCM (Sunday 29th March 2020 tbc)
10. Date for the next PCC meeting
  - Tuesday 16th April 2019

# Minutes of the of the Annual Parochial Church Meeting - Sunday 22nd April 2018

## **1. Meeting of Parishioners**

- I. The following were appointed as Churchwardens:-

St Andrews:

David Lambert proposed: Jenny Lovell seconded: Mark Stubberfield

Peter White proposed: Richard Sanders seconded: Bernard Turnbull

Holy Cross:

Bernard Turnbull proposed: Richard Sanders seconded: David Marshall

Katherine Gidley proposed: Karen White seconded: David Marshall

Appointments agreed Proposed: Barbara Bowhill seconded: Francis Graham

- II. No other business was raised

## **2. Annual Parochial Church Meeting**

## **3. Apologies for absence**

Sue Barnfield, Steve Harris, Ian Messer, Jackie Stubberfield, Rita Cheer

## **4. Minutes of the meeting of 23<sup>rd</sup> April 2107**

The minutes were signed as a true copy.

## **5. Matters arising**

There were no matters arising.

## **6. Elections and Appointments**

- I. Members of the Parochial Church Council:

There are currently five vacancies on the PCC following the resignation of Cate Lambert and also in view of the increase in electoral roll to over 100 members.

The following had been nominated and seconded for membership: -

Michael Beckinsale, Chris Lovell, Janet Savill, Cyril Phillips, Joyce Sweeney

These appointments were proposed by Lynn Lacey and seconded by Karen White

- II. Members of Deanery Synod:

Following Karen White's licensing as LLM which entitled her to be a member of Deanery Synod there are now two vacancies

Val Rossiter and Francis Graham had both been nominated and seconded

Proposed: Cate Lambert Seconded: Andrea Nichols

- III. No Deputy Wardens were elected.

- IV. Appointments of Welcomers: it was agreed to continue with the same welcomers.

## 7. Presentation of Reports

**Clergy Report:** Jane made mention of her time in our parish on placement four years ago and how glad she is to have returned as Vicar. The APCM is a good opportunity to look back at all that has been achieved through the interregnum during which much moved forward in a very positive direction. Jane stressed that it was important to keep that momentum going and that the changes that would surely result should be seen as opportunities to further take the Gospel out into our community. There were encouraging signs of growth with new people on electoral roll and increased attendance at St Andrews, Holy Cross, Messy Church, Make Lunch and Community Lunch. We need to respect and treasure what has happened in the past but keep looking forward, seizing the moment and making ourselves available to what God has in store for the parish. Jane gave thanks for the welcome she has received, the acceptance of her as the new Vicar and all that has been happened since her arrival.

**Finance Report:** Mark wished to thank Emma for envelopes, Cate, Joan, Marion, Bernard, Richard and others for counting the giving each week. Thanked everyone for their giving, God will be faithful to our giving, doubling and trebling what is given. There will be an appointment of a new Independent Examiner, Julie Letch of Michael Letch and Co., and therefore the current report is a draft and when completed, will be sent to Independent Examiner.

The new Independent Examiner was elected: Barbara Bowhill proposed, Chris Lovell seconded. No questions were raised regarding Mark's report.

Jane advised there is still time to make nominations for the local, national and international charities the church wishes to support and reiterated the importance of considering the needs of the country and outer world in our giving.

Jane thanked Mark for all his hard work as Treasurer.

**Churchwardens report:** Peter advised all details in the report, thanked David and Bernard for all their hard work through the year, and if anyone wishes to raise any issues, please talk to churchwardens. Jane gave her thanks also, said the churchwardens are amazing and unique in many ways and work well together; having four churchwardens this year is wonderful. It was noted that the fabric of Holy Cross will always need attention due to its age. There are plans for St Andrews for the sanctuary and re-working of stage for which grants are being submitted.

**Electoral Roll Report:** David Marshall advised next year's roll will be completely new. A new prayer diary will be available in the next month.

**Summary of PCC Business Report:** No comments made

**Pastoral group report:** Richard thanked the pastoral team, mentioned prayer and that if anyone has prayer needs, please let the pastoral team know, folk will be prayed for and all prayer requests received are prayed for at Morning Prayer. Val wanted to thank the pastoral team for their support over the years and particularly now. Richard advised someone has expressed interest in joining the team.

**Children's Report, Holy Cross:** Elaine Morrison and Steve Harris not in attendance but their report was noted. Although the numbers of children attending Holy Cross were very low, children's ministry would continue to be offered and was valued by those who did participate in the activities.

**Worship Zone Report:** Peter White made comment on the fantastic work of the leaders do with the children.

**Youth Report:** Lesley advised that this term more older children attending and to keep them in our prayers. Jane expressed her admiration for those that work with the youth.

**Home Group Report:** Karen White advised numbers are growing at home groups, but always spaces available for anyone who wants to join, also if anyone wants to set up new home group,

please speak to Karen or Jane. Jane said if there are people exploring faith, home groups are a good way to ask questions in smaller groups, she is also encouraged by the numbers who attended the Lent course and new group starting in May.

**Music Report:** Mark gave thanks for all who turn up and lead the worship. Jane wished to thank Anne for her faithfulness and talents at Holy Cross, to all the musicians and the Lesley and Michael for running the music group for the youth

**Messy Church Report:** Jim Rowell advised a regular number of 30 plus attending, this is their own church, more volunteers needed. Jane thanked Jim for his leadership and the food and craft teams.

**Community Lunch Report:** Richard Pitt advised this is going well, numbers increasing, provided over fifty meals, some to take home, more people are helping but always need more volunteers. Jane thanked Richard, Christine, Janet and Phil for getting to church early every Thursday and for all the efforts of the team.

**Make Lunch Report:** Marion advised at Easter holidays provided over 100 meals and some of the people want to help, however always in need of more volunteers.

**Re-store Report:** David Lambert said pictures in report sum up what we do, the key is that we do not give food or that people receive, food, they receive Christ. Because of the food we give Sunday by Sunday, God blesses us with more, two hundred items of food were donated from St Gabriel's, David made the point that the day we stop giving will be when God will stop blessing this ministry. Jane mentioned the award received from the Council for our food ministry was amazing, and a witness to the community.

## 8. Open discussion

Chris Lovell wished to thank on behalf of the Table for all the support and prayer.

Andrea Nichols asked if the Breakfast Church can be reinstated, Jane advised this will not be happening for the foreseeable future but that there will be an opportunity to look at liturgy for communion services and develop the All Age Services

Jane wished to thank Cate for her input to the PCC and all her hard work which will be missed. Jane also thanked Jenny for her work as PCC secretary and advised that if anyone was interested in taking on this role to contact her for a chat

## 9. Any other business

Next APCM – Date of next APCM will have to be changed as 21st April 2019 is Easter Sunday. New date will be decided at next PCC.

Marion discussed the use of non-recyclable plastic, noticing with our activities, a lot of plastic used, not good for the environment. Proposed, to set a good example in looking after our world to have an intention to use environmentally friendly materials, glass containers etc. and to stop the use of non-recyclable plastics. Change welcomed by congregation. David Marshall suggested we could bring this idea to Deanery Synod. Jane said we need to lead by example and be good stewards, perhaps could look at Tear fund for more environmentally friendly ideas.

David Lambert made mention of the amount of talking and conversations through communion, this needs to be a quiet time and conversations saved for after the service. Jane has noticed a lot of talking as well, advised we need to be respectful of other people and that they may be in prayer and children learn from example., Jane also mentioned that we do not need to be rushed at the altar. Val reminded us that there is always opportunity for prayer in the Sanctuary.

## 10. Date of next PCC meeting

Tuesday 15<sup>th</sup> May 2018 7.30pm at Holy Cross: The meeting ended with prayer.

## Clergy Report 2019 – Revd Jane Richards

As I write this we have just commenced the Lenten season, a time of reflection so it feels very appropriate to spend some time thinking back over the past year of parish life - and what a year it has been, one of immense joys as we have celebrated some wonderful occasions and also of great sorrow, as we have said goodbye to some much loved members of our church family.

One thing that has remained constant though - life in the parish is certainly never dull and as I near the end of my second year with you I can honestly say I have never felt so blessed in my ministry and so embraced in fellowship as I do here. You are all such witnesses to the love of Jesus and the outpouring of that love into our community and I am just so proud to be alongside you as we seek to build God's kingdom in this place.

Our food ministry goes from strength to strength and we have been blessed by support from other Christian communities from throughout the town as well, of course by Tesco and Nandos! Community Lunch is well attended and we have seen a great growth in the number of families coming along to Make Lunch - which on some days has indeed felt like the feeding of the 5,000 but has never yet fazed our amazing kitchen team!

In November we held a Christmas Bazaar, the first for a number of years, and the brainchild of Barbara Bowhill, Christine Pitt and Janet Savill, who undertook the massive task of organising the event with an enviable air for calmness and good humour! Among the contributors to the many excellent stalls were the ladies of the Craft and Chat group, another new activity which goes from strength to strength!

Our links with the local primary schools have been strengthened. As well as existing input to Greensted Infants and Fairhouse Primary, we now have established regular contact with The Willow and Whitmore Primary. It was an especial pleasure to welcome pupils, staff and parents/carers from The Willows to Holy Cross as each year group celebrated Christingle with great enthusiasm!

Worship on Sundays remains vibrant and is well attended. It is encouraging to witness so many people, of all ages, actively participating in services through readings, intercessions and music, to say nothing of the excellent tech team!

A particular joy has been the establishment of a monthly Choral Evensong at Holy Cross which is attracting both existing members of the parish family as well as new worshippers. I have to express my appreciation of our wonderful organist, Anne Liddell, who not only tirelessly and patiently rehearses the choir (and the vicar!) but also ensures that we are well entertained by local musicians before the service commences.

It is also lovely to see the small but steady growth of the Wednesday morning congregation who gather at Holy Cross for Communion. The service is very simple and includes time for silent reflection. If you haven't tried it and you're free I would encourage you to come along as it really is a time of restoration and peace in the middle of what for many is a busy week.

The number of people exploring what faith and a relationship with God means to their lives has steadily grown and in October we welcomed Bishop Stephen to St Andrew's for our Deanery Confirmation Service at which 10 of our church family, including three of our young people, were confirmed. As part of this joyous service, +Stephen also consecrated and blessed our beautiful new sanctuary furniture - I'm not sure that St Andrew's has ever been filled with so much incense but I am sure that it remains as full of the Holy Spirit as it was on that afternoon!

Our Lent course took the form of an exploration of the BBC dramatisation of the Nativity. We are currently well under way with our Lent course based on the book and the film of The Shack and I am grateful to Karen, who, alongside her CCS colleagues Susan and Fr. Michael, is expertly leading us through our reflections of the nature of the Trinity.

In July we welcomed Shirley Pearce and her husband Doug, as she took up post as our Licensed Lay Worker prior to her ordination as Deacon in September. It is lovely to see Shirley flourish in her ministry and we look forward to her priesting in June.

It has been a joy to welcome both babies and children into God's family through the sacrament of baptism at both churches and also to conduct a number of weddings at Holy Cross. I never fail to be moved by the sight of couples standing at the chancel steps, where for hundreds of years' other couples have stood and made their vows as they enter into the holy state of matrimony.

It has also been a privilege to be alongside a number of families as they have said goodbye to loved one through funeral ministry. I must at this point pay tribute to Bruce Rossiter, Keith Fisher and Peggy Graham, all of whom gave so much in their unique and special ways to the life of the parish. Although we mourn their passing, we can be confident that they have each gone to glory and that we will all be reunited when the time comes

The East Basildon Anglican Churches (EBAC) Mission and Ministry Unit continues to develop and it was good to share worship and learn more about each parish earlier this year as we joined together for Holy Communion at St. Gabriel's. Last October my fellow priests and I undertook a pulpit swap and while I enjoyed worshipping with the congregations of St Peter's Nevendon and St. Gabriel's Pitsea, Rev. David was made welcome here. In June we will once again swap and this time Rev. Simon will join our parish for the morning while I get to know the people of St. Margaret's, Bowers Gifford and St. Chad's Vange.

In addition to serving the parish, I have been privileged to be appointed to the chaplaincy team of St Mellitus Theological College and also to serve as Assistant Area Dean to the Basildon Deanery.

And so we enter into the next phase of our journey together as followers of Jesus in this community. I remain certain that the Holy Spirit is moving powerfully through our parish and that God continues to call us to look outwards from our buildings and take the love of Jesus to those who are yet to know the joy of this in their lives. The Beechwood village development continues apace and this brings a wonderful opportunity to welcome more people into our vibrant worshipping community and introduce them to the marvellous possibilities that a relationship with our living Lord, Jesus, brings.

There is much to look forward to as we move ever forward in God's service and I continue to be so excited and thankful to have been called by Him to serve this fantastic family at whose heart there is such love for Jesus and for each other as well as the community as a whole.

My heartfelt thanks go to you all for your continued enthusiasm for the Gospel, to the PCC and church wardens for their dedication and commitment and to everyone who has poured teas and coffees, made cakes, compiled rotas and newsheets, arranged flowers, made music, attended meetings, cleaned buildings, put out chairs.... and carried out the countless tasks that make this parish such a real and living reflection of Gospel values.

Jesus replied: "Love the Lord your God with all your heart and with all your soul and with all your mind.' And the second is like it: 'Love your neighbour as yourself.' All the Law and the Prophets hang on these two commandments." Matthew 22 37-40

With my continued love and prayers

Jane +

## **Electoral Roll – David Marshall, Electoral Roll Officer**

In April 2018 there were 116 people on the roll, of whom 34 lived outside the Parish. Following the recent revision there are now 86 people on the roll, of whom 24 live outside the parish.

This year saw a complete revision of the roll, which occurs every six years. This requires everyone to complete a new form. The current lower number on the roll is largely explained by the removal of people who either no longer attend or those who attend on an irregular basis and did not return their forms. If anyone forgot to submit their form their name can be added at any time during the year.

## **Summary of PCC Business– Thelma White**

Following the Annual Parochial Church Meeting in April 2018, the PCC have met eight times.

The PCC meetings opened and closed with prayer and regular items for discussion were Vicars report, Churchwardens, fabric, and finance reports, children's and youth report, food ministry report and pastoral report.

The main topics of discussion through the year were:

- Discipleship & Confirmation
- Deanery Plan
- Pastoral Support in the Parish.
- Serving with Accountability
- Reflections from Fresh Expressions Conference.
- Stand out moments in Church
- Lent and Easter

## **Pastoral Group report – Richard Sanders**

The Pastoral group is comprised of church members all who have a heart for the church family and is firmly established in prayer. It has been a sad year for the church with several church members having died and we remember Keith, Bruce and Peggy.

The group meets regularly to pray on the issues facing the church family and, increasingly for the needs of those outside the church.

Pastoral group members are involved in these outreach activities but it is CAP and the Church food ministry' that present the opportunities for pastoral care and listening. It is so encouraging that many church members also engage in pastoral activity instinctively and with great compassion. We offer thanks.

The pastoral group is always ready to help you as a church member should you be struggling with any personal issue. We act in total privacy and with discretion to provide a "listening ear" when you may most need it. A group member is ready to pray with you at home, hospital or in church and will be pleased to visit you if illness or difficulty prevent your church attendance. We can also bring Holy Communion to you in your own home. Please approach any member of the pastoral team for prayer or to off load a problem during any service. You are also invited to use the prayer cards by each prayer box or the prayer book and prayer tree in St. Andrews for prayers to be said for your situation at morning daily prayer services.

In an emergency when a visit, prayer or listening is needed, contact any member of the pastoral team directly. All contact is treated in total confidence.

Please get to know your pastoral team:

Revd. Jane Richards; Richard Sanders; Jenny Lovell; David and Marion Marshall; Cate Lambert; Frances Graham; Cyril Phillips.

## **Worship Zone 2018-19 - Jackie Stubberfield**

Worship zone the children's time of fellowship together. We are not there to teach them, but to walk alongside them in their faith journey, as we seek to meet with and experience Jesus, grow in faith and learn together.

Our leaders are Josie Carless, Nicola Firth, Kath Gidley, Emma Lamb, Christine Pitt and Jackie Stubberfield. Most Sunday we work from the Gospel reading, using as many different learning styles as we can, to enable the children to explore and understand their journey with Jesus and their own spirituality. Our children come to church with family members.

We have started using new Registration forms and Information sheets in both churches, if you haven't seen one or registered your child/children then please speak to one of the team.

At Holy Cross children attending meet at the back of the Church, the number of children attending can range from 2 to as many as 15 occasionally.

At St Andrew's Worship Zone meets in the back room and on the stage during the Sunday morning service, we meet as one or two groups depending on numbers.

During the past year we have met most Sunday mornings throughout the year, except the first Sunday in the month when we attend the All Age Service.

The number of children attending each Sunday still ranges from as low as 5 to as high as 20.

We have the potential if all our children were to turn up on the same Sunday to have over 30 children. The age range extends from around 3 to 12 years old.

When we have two groups meeting on a Sunday, the age range within the two groups will vary due to numbers of children attending, their wishes and their abilities. The younger group stay in the back room and the older group will have their time together on the stage.

We use the “*Roots - Children and Young People*” material for our sessions as this normally follows the Church lectionary readings. This year we have been exploring various topics including from Ephesians 2.11-22; “Household of God”; from Mark 10.35-45 “Power games”; from Mark 13.1-8 “Beyond destruction”; and from Luke 2.41-52 Why are you searching for me?

We are financed by the generous giving of our church family.

Our leaders are all DBS checked and have all completed the Diocesan child safeguarding training.

At Christmas we enjoyed our third joint Christmas party, over 25 children attended, and from the feedback we received they enjoyed themselves.

Are you being called to help with children’s work? Please speak to Karen White or Rev. Jane if you’re interested and need more information, or speak to one of the team, or sit in on a Sunday morning session and see what we do.

We believe our children are a precious gift from God, so talk to them, ask them what they have been doing, what they like, and don’t like about church. (please feedback to us if they tell you something you think we should know about !) You may find you can learn a lot from them. Please give thanks for our children and continue to pray for them and for us as we lead and guide them.

## **Discipleship, Worship and Outreach - Karen White**

### **Home Groups**

Home groups have once again continued to flourish, with up to 30 people involved in study at various times during the year. We have grown together in faith and friendship through studying the Scriptures, gaining a deeper understanding of God’s grace, mercy and love. The use of various ‘Cover to Cover’ Bible study materials have inspired us to seek to know God more as Christians and to know that He is alive and working in our lives as we are fed and renewed by His Word.

The groups provide a great opportunity to learn and pray together and are open to anyone looking to deepen their relationship with God, so if you feel this is for you please contact any of the group leaders who will be happy to provide you with further information.

### **Nurture Courses**

Mission is at the heart of the life of the Church and we should be encouraging others to come to faith, as well as sharing our faith with the community. Various opportunities have been provided this year for us to continue to help each other deepen our relationship with God, as well as explore how to use the gifts we have been given to serve Him.

Earlier in the year we explored the role of seniors in the church through the ‘Evangelism and the Third Age’ course, examining how people can play a vital role in mission and evangelism at any age. Our Church is specially gifted with active seniors and through the 5 week course we explored how their lifetime of experience, as well as their gifts of faith and compassion, could be used to cross age barriers, to engage with younger generations as well as their own peers, to square up to today’s challenges and discover the Grace of God in new and deeper ways. It was a joy to see so many people attend the course and share their own experiences and their active roles in the church together. Our aim was to encourage each other to see that seniors can make a difference to church life, and I think we achieved this.

Courses were also provided for Advent and Lent.

During Advent we studied the 'Bible Society' material on 'the Nativity' which provided us with a gentle, compassionate retelling of this familiar story in a new way. The aim of the course was to communicate the story in a way which is relevant to today and to every community, communicating hope in a desperate world.

The Lent course focused on the Trinity, comparing the book and film of 'the Shack'. It provided people with an opportunity to explore the Trinity in greater depth and to show how, in a world full of pain and suffering, God meets us in our brokenness and heals us.

Both of these courses were well attended and we look forward to further nurture courses as we journey together in faith.

## Deanery Synod

The Deanery Synod The Deanery Synod is part of the way the C of E gives people at different levels a chance to discuss key issues and organise the church's ministry and mission.

Meetings include: visiting speakers, reports from Diocesan and General Synods, sharing new developments and good practices, the Deanery plan, and financial matters including the Parish share.

The Synod met 3 times during the year, with some very interesting talks from visiting speakers.

In May, Jo Delfgou, the Bradwell Area Advisor on Deliverance and Healing, spoke about his role in the community as Area Deliverance Advisor. This involves being a point of contact with experience and offering support and advice to clergy. Overall, he described his role as being to go to places where others do not dare, showing people they are loved by God and by others and that they have a capacity to love too.

This was a fascinating insight into healing and deliverance work.

The November meeting focused on the Deanery Plan which our parish contributed to via discussions at PCC. The outline Deanery plan was discussed. It showed that parishes are engaged with their communities through mission and worship, not just clergy but also lay members, commissioned and informally authorised.

Discussion on respecting and valuing each church's differences and distinctiveness, the difficulty in filling vacancies, the financial implications of MMUs, and the way the Parish share is allocated under the new system followed. The Deanery Plan was then adopted and a revised copy has been sent to the Archdeacon.

The meeting in February focused on Dementia, with a visiting speaker from Anisha Grange Care Home in Billericay. Carl Roberts spoke about dementia and Dementia Friends. He challenged some of the sometimes negative ideas about dementia and helped us think more positively about living with or caring for those with dementia and finding ways to prolong safe and active engagement in a fulfilling life.

The challenge for us is to try to actively engage them in our churches.

If you are interested in being one of the church representatives on Deanery Synod then please speak to anyone who has already served. This is a great opportunity to have your say in what is happening in the wider church.

Karen

## **Music at St Andrew's and Holy Cross– Mark Stubberfield**

Through 2018 one of the most exciting developments in music within the parish was the establishment of a regular monthly evensong at Holy Cross. Under the able direction of Anne Liddell an enthusiastic (usually!) group of young, and not so young choristers have practiced anthems, psalms and canticles to lead the much loved traditional service in the beautiful surroundings of Holy Cross. The pleasure of the evening services has been further enhanced by contributions from Andrew and Anna, various of Anne's pupils and friends, notably a versatile saxophone group, to music-filled afternoons preceding the services. For Christmas the normal choir plus guests presented Roger Jones' 'While Shepherds Watched' before the Advent Carol Service.

Week by week the worship has continued to be enriched by a broad selection of hymns together with the simple but effective liturgy of Margaret Rizza's "Bread of Life" mass.

At St Andrew's the music group has been very much missing the rich and innovative bass lines provided by Bruce Rossiter, who sadly died in the spring. Bruce had been a faithful and regular contributor to the music at St Andrew's for many years, who as well as his musical ability brought much in terms of Spiritual insight and wisdom.

Thanks first to all those who sang – our regulars - Tracey and Angel Bain, Elizabeth and Lesley Beckinsale, Cathy Crook, Eileen Hall , Cyril Phillips and Eden, but also to those who may have joined with us for one-off or special services – Ellen, Josie and Haydn, Karen White and Frances Graham.

On the instrumental side we enjoyed at various times the various talents of Michael Beckinsale, Matt and Sarah Clements, Grace Gidley, Hayden Firth and Bruce and Val Rossiter playing in various combinations – not forgetting Angel, Channel and Elizabeth's contributions with the tambourine. The children of the Worship Zone also bring their own percussive enthusiasm to the music while they are in the service.

As well as all those who sing and play we also benefit greatly from the skills and experience of Richard at the sound desk, ably assisted by Hayden and Boaz. Another key part of any music group these days is the projection of words for the congregation. Jim Rowell has been the mainstay of this role, but increasingly younger members of the congregation, Hayden, Boaz, Josie and on occasion Christine Pitt and Jackie Stubberfield.

As well as Sunday services, the group has also provided a choir for some of the weddings at Holy Cross and the occasional funeral. Thanks to all who have helped out in this way, including Frances Graham, Marion Marshall, Richard Sanders, Karen White, Katie Catterall and Geoff Wright.

The music group is supported financially by the church through the Music Reproduction Licence, which allows us to copy music from hymn books etc. for use in Services.

In terms of the music, we hope to provide a mixture of well-known and loved hymns and songs, together with the steady, but gentle (!) introduction of some of the latest music being written to aid our worship. If you hear music that you particularly like and think would fit into our services do mention it to Mark or any of the Music group. We can't promise to meet everyone's likes all the time, but we'll try!

Anyone who would like to sing or play is very welcome to join us at our practices on Saturday mornings at 9:30am in St Andrew's, whether or not you feel you want to be 'up the front' on a Sunday morning. On the other hand, looking after the song projection, or maybe even the sound desk, may be more your thing – and just as valuable. With various people moving on to pastures new on a Sunday morning, the opportunities to contribute musically are very much open at the moment.

Please do contact Anne or Mark if you'd like to be involved in any way!

## **Messy Church – Jim Rowell**

Messy Church meets monthly at the Basildon Community Association Hall Whitmore Way on a Saturday afternoon.

On average there are 25 children along with their carers attending.

The afternoon consists of a bible reading followed by art and activities, songs based on the reading along with prayers and a meal.

Many of the people attending do not worship at St Andrews or Holy Cross, so messy church enables the parish to reach more people with the word of god and the teachings of Jesus.

Please pray for the continued success of Messy Church



## **Food Ministry**

## **Community Lunch – Richard Pitt**

The Community Lunch team, aim to provide a two-course meal followed by tea or coffee, this is open to all people with in our parish and surrounding area. We provided lunch on a weekly basis with the exception of August. The development of the Food Ministry Team has allowed a more integrated approach to the catering operation within the Church. It has become a multi-disciplinary operation with each team being able to draw on a greater range of experiences. Utilizing the enthusiasm and support from all members of the team.

Attendance:

The attendance at Community Lunch this year, averaged 35-40 meals served being weekly, together with approximately between 4 to 8 takeaways to people who have disclosed a need. The Community Lunch is able to provide meals for people who find themselves in need of support and companionship. Again this year Christmas lunch was well attended with about 75 people enjoying a traditional lunch with all the trimmings

Organisation:

The organisation of the Community Lunch has developed with the addition of the Kitchen Annex, the extra storage and a dishwasher, Fridge and a Freezer. Together with additional equipment in the main kitchen has enabled us to provide a better and consistent quality of food, this has led to an increase the number and frequency of meals produced. Phil and Janet have worked hard towards the overall aim. The addition of the volunteers on the Community Lunch team is much appreciated as their enthusiasm ensures a successful outcome of the venture.

## Funding for Community Lunch:

The finance of the Community Lunch is secured from the participants providing they have the financial resources to pay. And from the P.C.C. when there is a shortfall in the money received. With this practice we have between 2 and 4 people that have difficulty finding funds and they pay what they can afford. With this support we are able to keep the Community Lunch afloat. During lent there we have a collection is held to support the Bishops Lent Appeal this year we approximately raised £76. 915 meals plus 136 subsidised meals have been produced during the year

How others can help and get involved.

People can volunteer to help by approaching any of the team members mentioned above, or talk to any of the church officials.

Finally, I would like to thank everyone who provides valuable support to the lunch club.

Although a team effort special thanks and recognition should be given to David Lambert who has supported, guided and encouraged us to greater accomplishment's.



### **Marion Marshall**

*"It was a massive weight off my mind. I knew that they were being nourished physically, emotionally and spiritually at MakeLunch"*

This feedback from a parent makes the effort the fantastic MakeLunch team worth it. Last year we built on our success of the previous year. In 2018 we were open for 26 days and served 1133 meals. This equates to 920 children and parents who had a meal they would not have had and had a great time.

At the start of 2018 Hannah Marling designed flyers; we were then able to distribute them to the local schools. As MakeLunch at St Andrews has grown we now send invitations by email for the local schools to send to families. We also use update our Facebook page "Make lunch at St. Andrews" with dates we are open and activities and we are finding many families return and bring others with them.

Funding has been received from Phoenix Striders, Tesco, Brakes, Co-Op and other generous personal donations. Thank you to everyone for allowing us to know we can continue for next year and beyond.

Thank you too, to our super group of volunteers. They work so hard, more help would be great. If you feel called to help please let Marion or Nicola know. It could be as little as a couple of hours on each day we are open. We need people to help with food, getting tables out, washing up, games, craft, helping to fill in registration forms, chatting to parents over a cup of coffee, so something for everyone.

2018 saw the MakeLunch organisation merge with TLG (Transforming Lives for Good) a Christian charity which works with schools to help children who are struggling with their education. This merger has lots of possibilities for the future with regard to our families where children are struggling at school and parents who would like confidence in parenting skills.

## MakeLunch Children's activities 2018-2019

This year we have enjoyed a wide variety of activities. Ricky and his wife have continued to offer art and craft activities during the Monday sessions, there have been some amazing pieces of work produced, from large group art to smaller individual projects. It was a real joy to have the Poppy memorial wreath on display at St Andrews on Remembrance Sunday that had been made by the families attending MakeLunch throughout the October half term.

We now have Air hockey and snooker tables, this has enabled us to offer activities on the stage area more suited to the older children and youth.

At the end of the summer holidays there was an outdoors celebration with bouncy castle, face painting and team games.

We have also hosted Essex Reptiles on three occasions and will welcome them back again over the Easter holidays, getting up close and learning about various insects, reptiles and arachnids. During February half term Nigel Pitt and his team put on a science workshop, creating awe and wonder with some fantastic experiments using just household products.

We ask the children at every session for their ideas and what they would like to do and use this in our planning. The most requested activities have been cake/biscuit decorating, painting, music and dance, ball games, slime making. During the Easter break we have booked a music workshop, the children will have the chance to sing/dance and use a variety of instruments in a fun session.

For parents/carers who choose to stay at the sessions, we have a coffee lounge area to enable them to sit and enjoy a hot drink, along with some often much needed adult conversation.

Now in March we have already had the February half term holiday serving 180 meals over 3 days so it looks as if it will be a good year. Please pray for MakeLunch.

Nikki Firth and Marion Marshall on behalf of the MakeLunch team

## **Re-Store - SHARING FOOD DISCOVERING GRACE – David Lambert**

**Our Purpose Remains the Same** – To meet and share the love of Jesus with people at their point of need.

**Jesus Matthew 25.** <sup>37</sup> “Then the righteous will answer him, ‘Lord, when did we see you hungry and feed you, or thirsty and give you something to drink?’<sup>38</sup> When did we see you a stranger and invite you in, or needing clothes and clothe you? <sup>39</sup> When did we see you sick or in prison and go to visit you?’ <sup>40</sup> “The King will reply, ‘Truly I tell you, whatever you did for one of the least of these brothers and sisters of mine, you did for me.’

### **Summary**

As the year has progressed, we have seen the Holy Spirit at work raising the profile of this ministry. Additional churches have begun to donate groceries and we are reaching a wider range of people. More volunteers are getting involved in the organisation and distribution of the food parcels and the Food Distribution Team were invited to address the congregation of St Chad’s during February.

A natural development of this ministry, following the well-received presentation to St Chad’s, is to become part of the Mission and Ministry Unit (MMU) initiative, promoted by Bishop Stephen as a continuation of Transforming Presence. The Christian messages that are included in each of the food parcels are now branded as **East Basildon Anglican Churches (EBAC)**. We currently deliver to all the following areas: Fryerns, Basildon, Laindon, Vange, Pitsea, Nevendon and Lee Chapel North which encapsulates the MMU.

## **Donations of Food**

Groceries – Our Church, Our Community, St Chad’s St Gabriel’s, St Therese, Holy Trinity, St Basil Catholic Churches, The Living Word, St Mary Magdalen and Lee Chapel North Foodbank.

Fresh foods – From Tesco and Nandos

## **Distribution of food**

Food parcels are provided to CAP clients, church members and the wider community: monthly averages:

20 CAP clients                  6 x church family                  30 x wider community                  =                  114 recipients

## **Going forward**

The need for support in our community and across the MMU will continue to grow, which provides us with the opportunity to reach out and share more of God’s love to those who are facing real challenges.

If you currently contribute grocery items to this ministry, please continue with your generosity. If you have not contributed so far, and are able to do so, please consider purchasing the odd additional item when you shop and bring it with you to the weekly Sunday service. There is a donations box in each church.

If you feel you would like to help with ministry, please speak to Anna Smith or Revd Jane.

## **Churchwarden Reports - Kath, David, Bernard and Peter**

Holy Cross

It is hard to believe that I have held the post of church warden for six years. Back in 2013 I had little or no comprehension of what a church warden did. Over the period of my tenure have survived a quinquennial, interregnum, the installation of a new vicar and visits from two Bishops.

I took over from Keith Fisher who sadly died last year, he was one of the people who helped and guided me. This year Kath Gidley became warden and her help is much appreciated, as is the work of all those who tend to the day to day running of Holy Cross, including cleaning, flower arranging etc.

The condition of the building still requires attention, our grant application was unsuccessful, but we will keep on trying. Last year we had regular visits from the community service people who help to keep the grave yard tidy. I would like to thank David Lambert for his DIY in the storage area, the toilet area is now segregated which is pleasing to all.

Over the year we have had a few people join the congregation, and a few have left. The Sunday service is usually well attended as is the mid-week morning service. The introduction of evensong and the afternoon musical recital organised by Anne has been a welcome addition to Holy Cross.

## St. Andrews

St Andrews has seen an exciting year, also with some people leaving the church for various reasons, but encouragingly many people joining us.

The enthusiasm of all those who attend our churches is always wonderful and encouraging to all. We have a strong core of people who work behind the scenes and also up front, which makes the job of church warden so much easier. It is of course rewarding to serve others as it is our Lord Jesus Christ. So we thank them enormously, and long may it continue. But there is always room for others, with unique abilities to help.

In October we had a great day with the confirmation service, and the visit of Bishop Stephen and his team to consecrate the new Sanctuary furniture. The skill and effort of Bruce Rossiter's brother in producing this furniture is quite extraordinary. Bruce sadly died last year and is missed by all. This is a great legacy to leave at St. Andrews for future worshippers as well as those who attend church now.

The progress of the re-working of the stage is still on-going. It is quite a project for our church and will take some time to raise the funds and progress the works. Please be patient with us.

So we as church wardens would to thank you all in the parish for your attendances, love and prayers throughout the year.

## **Annual Report and Financial Statement of the PCC** (for the year ended 31<sup>st</sup> December 2018.)

### **Administrative Information**

The Parish of St Andrew with Holy Cross has two centres of worship providing ministry to a parish of mixed housing in the New Town of Basildon. Holy Cross church is a 13th Century building set in a churchyard in the North of the parish. St Andrew's is a 1950's dual purpose building in the South of the parish. The parish is part of the Diocese of Chelmsford within the Church of England. The address for correspondence is: St Andrew's Church, 1 The Fremnells, Basildon.

PCC members who have served from 1st January 2018 until the date of the report are:

Incumbent: The Reverend Jane Richards  
Curate The Reverend Shirley Pearce (from Oct 2018)

Holy Cross Wardens: Mrs K Gidley (from APCM 2018)  
Mr B Turnbull

St Andrew's Wardens: Mr D Lambert  
Mr P White

Representatives on Deanery Synod:  
Mrs K White  
Mrs S Barnfield  
Mrs V Rossiter (from APCM 2018)

Elected members :

Mrs L Beckinsale (until June 2018)  
Mr S Bowen (until August 2018)  
Mrs N Firth  
Mrs F Graham  
Mr S Harris (until August 2018)  
Mrs C Lambert (until APCM 2018)  
Mr C Lovell (from APCM 2018)  
Mrs J Lovell  
Mrs Marion Marshall  
Mr C Phillips (from APCM 2018)  
Mrs V Rossiter (until APCM 2018)  
Mr J Rowell  
Mr R Sanders  
Mrs J Savill (from APCM 2018)  
Mr M Stubberfield

PCC Secretary :  
Mrs T White

## **Structure, governance and management**

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure (1956). The PCC is exempted by order from registering with the Charity Commission.

The method of appointment of PCC members is set out in the Church Representation Rules (1969). All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. PCC members are elected for a three-year term after which they may stand for re-election.

## **Objectives and activities**

The PCC has the responsibility of cooperating with the incumbent, Rev Jane Richards, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

## **Summary of main activities**

acts of public worship open to all

provision of sacred space for personal reflection and contemplation

pastoral work, including visiting the sick and bereaved

teaching Christianity through sermons, courses and small groups.

provision of facilities for local community use

## **Financial review**

Financially the core of the PCC's ongoing income is the planned giving via Gift Aid and the free will offering envelope scheme. Without tax refunds received during the year, giving from these sources and general collections was £ 33,040, representing an increase of 7% on 2017.

Members of the congregation are encouraged to plan their giving, either with the envelope scheme, or by the use of a bank standing order. For those who are tax payers, the GiftAid scheme also allows the PCC to reclaim tax on donations, whether regular or one-off.

Payments of £7,455 were gratefully received from the Inland Revenue under the GiftAid scheme. This income included £1,999 from the GASDS (GiftAid Small donations scheme) allows tax refunds to be claimed on certain loose offerings to the church.

The PCC receives fees for weddings and funerals at Holy Cross. This totalled £2,683 during 2018.

The PCC also receives some income from groups using St Andrew's. This totalled £9,182 during 2018. Regular users include the Fryerns branch of the WI, the Course in Christian Studies, Dance and Art groups, Basildon Gamblers Anonymous and church groups from the Asian and African communities. Both the Fryerns WI and the TSX Art group ceased meeting during the year.

As ever the major expenditure through the year has been the parish share contribution to the diocese. The contribution in 2018, £30,488 was again paid in full. The parish share will increase in 2019 by about 9% partly because of the way that the parochial fees discount is calculated year on year. The underlying increase is 2%.

As well as £999 given by members of the congregation to various charities through collecting boxes and various special events, services and activities, including Christmas collections raising £420 for the Children's Society, the PCC made gifts of £590 to Habitat for Humanity; to Transforming Lives for Good (Make Lunch), and to the work Basildon Street Pastors.

## **Reserves Policy**

The PCC has two funds set aside as reserve funds. The Buildings Fund is specifically for major works on either building, and the Development Fund for activities related to growth within the parish. These funds are seen as first steps towards planning financially for the future of the parish. During 2018 the PCC transferred £6,500 into the Buildings fund in anticipation of work to be carried out at St Andrew's. At the end of 2018 the buildings fund stood at £9,386. The PCC also transferred £1500 into the Development fund. Specific giving for Messy Church meant that there was no need to use funds from this reserve during the year. At the end of 2018 this fund stood at £10,371.



General Funds Receipts and payments account as at 31 December, 2018

	2018	2017		2018	2017
RECEIPTS	£	£	PAYMENTS	£	£
<b>Voluntary Income</b>			<b>Church Activities</b>		
<b>Planned giving</b>			<b>PCC Giving</b>		
Net Payments under GFR Aid	22,630.03	23,080.04	Overseas Mission	-	-
Tax Refund	7,454.67	7,985.51	Relief agencies (Trabouk for humanity)	590.00	966.00
Non GA planned/CAF/GAYE etc.	10,410.48	7,794.68	Home Missions(TLG, Street Pastors)	1,220.00	1,082.00
<b>Other Giving</b>			<b>Ministry</b>		
General Collections & Boxes	3,747.26	3,540.22	Parish Share	30,488.04	27,673.32
Sundry Donations	762.62	487.79	Honoraria (not covered by fees)	480.00	387.50
Donations 'at the tea hatch'	316.02	280.33	Clergy Expenses	1,587.28	3,286.84
Flower donations	10.00	10.00			
	<b>45,311.08</b>	<b>45,298.17</b>		<b>34,385.32</b>	<b>33,096.16</b>
<b>Activities for generating funds</b>			<b>Church running expenses</b>		
Hall Donations	9,182.75	10,884.53	Buildings Running Costs	10,415.56	6,155.65
Various sales etc. (see also specific funds)	1,954.18	2,172.02	(Heat, Light, Insurance etc.)		
	<b>10,366.93</b>	<b>10,701.52</b>			
Fees Received by PCC			Regular Sunday Services	2,092.38	2,428.30
Weddings/Banns	1,253.00	2,694.00	(inc flowers, refreshments, breakfast.)		
Funerals	1,430.00	1,428.00			
Income from Outreach events	75.00	108.60	Mission Outreach	368.15	485.58
Youth and Children's Work	1,820.86	2,978.48	Youth and Children's Work	2,438.70	4,138.70
Food ministries	5,529.72	5,377.24	Food ministries	6,466.30	4,473.77
Administratory/Bookstall	15.44	16.63	Administration Costs	2,347.67	1,962.47
	<b>10,124.02</b>	<b>12,603.93</b>	(inc Photocopier, paper etc.)		
<b>Income from investment</b>			<b>Cost of generating voluntary income</b>		
Current Account Interest	-	-	Charity Gift Aid on voluntary	117.65	114.14
CBoff deposit a/c interest (shown in other funds)	-	-	Fundraising costs (Giving in Grace)	-	345.95
<b>Other Receipts</b>				<b>117.65</b>	<b>259.89</b>
Incensegrum Payment from Diocese	-	788.10	<b>Other Payments</b>		
<b>Totals</b>	<b>65,822.03</b>	<b>66,851.62</b>		<b>58,611.73</b>	<b>53,069.89</b>
Rundus for Jan 2018 (2017)	2,819.54	27.31			
<b>Excess of Receipts over payments</b>	<b>7,210.30</b>	<b>13,781.73</b>			
Transfer to Holy Cross Project	-	4,000.00			
Transfer to development fund	1,500.00	1,500.00			
Transfer to Buildings Fund	6,500.00	5,500.00			
Transfer from Development Fund (Messy)	-	-			
<b>Fund at 31 December, 2018 (2017)</b>	<b>2,019.35</b>	<b>2,609.04</b>			





**Restricted and designated funds:**

**Buildings fund - restricted fund (was the 'Fabric' fund):**

This fund represents money given/raised specifically for major repairs/purchases relating to either building.

	2018	2017		2018	2017
<b>Voluntary income</b>			<b>Church Activities</b>		
Specific donations/fund-raising	200.40	-	<b>St. Andrew's</b>		
Specifically for Sanctuary Furniture	1,960.44	-	Sanctuary Furniture	5,650.85	-
ECC Grant	-	8,075.47	Kitchen upgrades	-	8,740.39
Co-op Local Community Fund	-	300.00	Preparatory Work for Stage Project	2,990.00	-
			<b>Holy Cross</b>		
<b>Activities for generating funds</b>			<b>Fund-raising costs</b>		
<b>Income from investment</b>			Fund-raising expenses	115.00	-
Interest	32.58	6.55	Other	-	-
(from 0.23 of CBoff Deposit fund #1 interest)					
	<u>2,193.42</u>	<u>8,382.06</u>		<u>6,755.85</u>	<u>8,740.39</u>
<b>Excess of Receipts over payments</b>	- 6,562.43	41.57			
	Str. on 2017				
Fund at 1st Jan 2018	9,448.66	3,907.09			
Transfers					
from General Fund	6,500.00	6,600.00			
to Holy Cross Project					
<b>Fund at 31 December, 2018 (2017)</b>	<u>9,386.23</u>	<u>9,448.66</u>			
<b>Specific restrictions:</b>					
For St Andrew's Sanctuary	-	-			
Specifically for Holy Cross	-	-			
General Buildings Fund	9,386.23	-			
	<u>9,386.23</u>				

**Make Lunch fund - restricted fund:**

This fund represents money given/raised specifically for the Make Lunch project.

Make Lunch provides meals during the school holidays primarily for children who would normally receive free school meals.

	2018	2017		2018	2017
<b>Voluntary income</b>			<b>Expenditure on Make Lunch</b>		
Specific donations/fund-raising	612.00	524.07	Food and Activities	3,268.83	1,837.75
Gift Aid reclaim	-	-	30% of spend on Kitchen equipment etc.	389.93	120.38
<b>Activities for generating funds</b>			<b>Fund-raising costs</b>		
<b>Grants</b>					
Brakes - Meals and More	-	2,150.00			
Co-op - Local Community Fund	-	2,181.89			
Phoenix Striders	1,490.00	-			
Transforming Lives	600.00	-			
<b>Income from investment</b>					
Interest					
	<u>2,702.00</u>	<u>4,656.09</u>		<u>3,658.76</u>	<u>1,458.13</u>
<b>Excess of Receipts over payments</b>	- 956.76	3,087.96			
	Str. Jan 2017				
Fund at 1st Jan 2018	3,197.96	-			
<b>Fund at 31 December, (2017)</b>	<u>2,241.20</u>	<u>3,197.96</u>			





**Holy Cross Project**

This fund represents money given/allocated specifically for intended redecoration and improvements at Holy Cross church.

	2018	2017		2018	2017
<b>Voluntary income</b>			<b>Fund-raising costs</b>		
Specific donations/fund-raising	990.00	1,087.75	Fundraising Expenses	-	298.30
Christmas Bazaar	-	-	Christmas Bazaar	-	-
Requests/Legacies	-	-			
<b>Activities for generating funds</b>			<b>Refurbishment activities</b>		
<b>Income from investments</b>			Heating/Lighting		5,710.00
Interest	45.75	24.58	Architect's fee		285.00
(from 0.33 of CBofF Deposit fund #1 interest)			Other		-
	<u>996.75</u>	<u>1,087.75</u>		<u>-</u>	<u>6,293.30</u>
<b>Excess of Receipts over payments</b>	996.75	5,211.57			
	<i>for Jan 2017</i>	14,422.29			
Fund at 1st Jan 2018	13,210.72				
Transfers					
from General Fund		4,000.00			
from buildings fund	-	-			
<b>Fund at 31 December, 2018 (2017)</b>	<u>14,207.47</u>	<u>13,210.72</u>			

**Holy Cross Churchyard**

Since 1996 the PCC has received donations specifically for the upkeep of Holy Cross Churchyard. These donations form a restricted fund and are used only for funding maintenance to the churchyard.

With the closure of the Churchyard to new burials in the summer of 2002, the PCC agreed that funeral fees should no longer be designated to the churchyard fund.

**Holy Cross Churchyard - restricted fund:**

	2018	2017		2018	2017
<b>Voluntary income</b>			<b>Church Activities</b>		
Specific donations	65.00	60.00	Churchyard Upkeep (HC)	349.00	40.94
Gift Aid reclaim	-	-	Remembrance Walk/Plaques	202.50	202.50
Donations for plaques	-	399.00			
<b>Income from investment</b>					
Interest	22.21	4.67			
(from 0.07 of CBofF Deposit fund #1 interest)					
	<u>67.21</u>	<u>409.67</u>		<u>551.50</u>	<u>253.44</u>
<b>Excess of receipts over payments</b>	- 464.29	852.29			
	<i>for Jan 2017</i>	2,790.89			
Fund at 1st Jan 2018	2,939.12	2,931.12			
<b>Fund at 31 December, 2018</b>	<u>2,466.83</u>				





**Designated Funds:**

**Development Fund**

The development fund is a designated fund, agreed by the PCC to set aside funds for parish development. For 2014 the PCC agreed to transfer £1500- from general funds into this fund. The intention is that this fund will provide resources for specific activities related to the mission and growth of the church. This could be related to specific new facilities for the buildings or to fund equipment or assistance from outside the parish as part of new activities in mission and outreach.

	2018	2017		2018	2017
<b>Voluntary Income</b>			<b>Church Activities</b>		
Specific Donations	-	-			
Interest <small>(from 0.2% of CBoFF Deposit fund #1 interest)</small>	32.58	13.11			
<b>Excess of receipts over payments</b>	<u>32.58</u>	<u>13.11</u>			
Fund at 1st Jan 2018	8,838.19	7,826.08			
<b>Transfer from General funds</b> <small>Transfer to General Fund (Messy Church)</small>	1,500.00	1,500.00			
<b>Fund at 31 December, 2018</b>	<u>10,371.77</u>	<u>6,839.09</u>			





**Other funds controlled by the PCC**

The PCC is responsible for two funds with investments held with the COF charities investment fund, both of which pay dividends into a current account at HSBC (Basildon Branch)

**Bell Rope fund (registered Charity 213547)**

The Bell rope charity was set-up with the purpose of funding the purchase of bell ropes for the church in 1956 from the proceeds of the compulsory purchase of a field in Basildon.

Shares held (as at 31/12/2018)	107	at value of (p)	1436.08		
			Total value (£):	1,536.81	1,369.89
	2018	2017			
<b>Income from investment</b>			<b>Church Activities</b>		
Dividends paid	53.31	52.22			
Interest from Deposits account (based on 0.03 of CBF1 a/c interest)	3.24	2.29			
	<u>56.55</u>	<u>54.51</u>		<u>-</u>	<u>-</u>
<b>Excess of payments over Receipts</b>	<u>56.55</u>	<u>54.51</u>			
Cash/Bank at 1st Jan 2018	<i>1st Jan 2017</i>	996.94			
	1,051.45	<u>1,051.45</u>			
<b>Fund at 31 December, 2018</b>	<u>1,108.00</u>				

**St Gibbons**

This fund was set up with the purpose of maintaining graves of the Gibbons family in Holy Cross Churchyard.

Shares held (as at 31/12/2018)	186	at value of (p)	1436.08	2018	2017
			Total value (£):	2,671.11	2,294.25
	2018	2017			
<b>Income from investment</b>			<b>Church Activities</b>		
Dividends paid	92.67	90.77	Maintenance of graves	-	-
Interest from Deposit account (based on 0.04 of CBF1 a/c interest)	4.31	3.42			
	<u>96.98</u>	<u>94.19</u>		<u>-</u>	<u>-</u>
<b>Excess of receipts over Payments</b>	<u>96.98</u>	<u>94.19</u>			
Fund at 1st Jan 2018	<i>1st Jan 2017</i>	1,578.00			
	1,673.09	<u>1,673.09</u>			
<b>Fund at 31 December, 2018</b>	<u>1,770.07</u>				

**Debt Centre**

This fund represents the funds managed by the PCC on behalf of the CAP Debt Centre managed from within the church accounts.

	2018	2017	2018	2017
<b>Donations</b>			<b>Burning costs</b>	
Individual Donations	1,230.00	1,345.00	Phone/Office costs	546.97
Gift Aid reclaim on Donations	123.75	142.50	Travel Expenses	588.00
Grant Income Methodist Church	5,500.00	6,000.00	Client Support	1,603.48
Other Grant Income, payments from CAP	300.00	300.00	Social Events etc.	518.15
Donations from Churches	3,617.84	4,602.76	Payments to CAP organisation Extraordinary Costs	7,200.00
				6,400.00
<b>Income from investment</b>				
Interest from Deposit account (CBF2)	107.79	57.07		
	<u>10,879.48</u>	<u>12,447.33</u>		<u>10,456.60</u>
<b>Excess of receipts over Payments</b>	<u>422.88</u>	<u>3,918.64</u>		<u>8,528.89</u>
Fund at 1st Jan 2018	<i>1st Jan 2017</i>	25,691.32		
	26,609.96	<u>26,609.96</u>		
<b>Fund at 31 December, 2018</b>	<u>27,032.84</u>			





Notes to the Accounts:

- 1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.
- 2. The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities :  
Movable church furnishings held by the church wardens on special trust for the PCC and which require a faculty for disposal.

The following items are not part of the receipts and payments account, but included for consistency with previous years' accounts.

That part of wedding and funeral fees paid in full as honoraria directly to verger, organist, choir, and that part of wedding and funeral fees paid directly to the diocese as 'assigned' clergy fees.

	2018	2017		2018	2017
Received for Honoraria From 2017 <i>expected to be received in 2018</i>	230.00 130.00	1,622.50	Honoraria paid <i>To be paid in 2019 (2018)</i>	360.00	1,492.50 130.00
Received for Clergy Fees From 2017 To be received in 2019 / expected in 2016	3,273.00 201.00	3,476.00 193.00	Assigned fees to the diocese <i>To be paid in 2019 (2018)</i> Paid in 2017	3,474.00	3,468.00 201.00
Received for Clergy Travel Expenses From 2017 To be received in 2018	261.00	252.00	Clergy Travel Expenses paid <i>To be paid in 2019 (2018)</i> Paid in 2017	232.00 23.00	252.00
	<b>4,095.00</b>	<b>5,543.50</b>		<b>4,095.00</b>	<b>5,543.50</b>

Monies collected by the PCC on behalf of various charities (through boxes and special collections etc.) and paid directly to the charity.

	2018	2017		2018	2017
The Leprosy Mission	-	301.59	The Leprosy Mission	-	301.59
African Pastors' Fellowship Boxes	-	100.00	African Pastors' Fellowship	-	100.00
Lent appeal - Bishop's Lent Appeal	317.27	59.79	Lent appeal - Bishop's lent appeal	317.27	59.79
Farm Africa (Harvest)	-	-	Farm Africa	-	-
TEARFUND (Yemen Appeal + Confirmation)	261.77	-	TEARFUND (Yemen Appeal)	261.77	-
St Luke's Hospice	-	30.30	St Luke's Hospice	-	30.30
Falcon Africa	-	-	Falcon Africa	-	-
Children's Society (Christmas Services)	420.30	291.04	Children's Society	420.30	291.04
Clergy Charity (Licensing Service)	-	363.76	Clergy Charity	-	363.76
	-	-	Children's Society expenses		34.95
	<b>999.34</b>	<b>1,064.48</b>		<b>999.34</b>	<b>1,633.47</b>
To be paid from 2017 For Bishop's Lent appeal		22.00			
	<b>999.34</b>	<b>1,086.48</b>		<b>999.34</b>	<b>1,633.47</b>





Statement of Assets and liabilities as at 31 December, 2018

		31 December, 2018	1st January 2018
<b>Monetary Assets</b>			
Cash/Cheques		190.00	777.24
Holy Cross Petty Cash		-	100.00
HSBC Treasurer's Account		13,248.03	28,525.67
HSBC Appeal Account		1,044.52	898.54
CBOF Deposit a/c		33,608.77	19,467.10
CBOF Deposit a/c (CAP funds)		22,541.43	20,333.64
	<b>Totals</b>	<b>70,603.75</b>	<b>70,102.19</b>
<b>Liabilities</b>			
Assigned Fees/Honoraria	-	29.00	
Other small charity donations (to be received/paid)		-	
<b>Total Liabilities</b>	-	29.00	-
		<b>70,603.75</b>	<b>69,771.19</b>
<b>Represented by:</b>			
General Fund (Unrestricted)		2,019.36	2,409.04
Development Fund (Designated)		10,371.77	8,839.19
Buildings Fund (restricted)		9,398.23	9,448.66
Make Lunch (restricted)		2,241.20	3,197.96
Holy Cross Refurbishment Project (restricted)		14,207.47	13,210.72
Holy Cross Churchyard (restricted)		2,466.83	2,931.12
Bell Rope field (restricted)		1,108.00	1,051.45
S.L. Gibbons (restricted)		1,770.07	1,673.09
Debt Centre (restricted)		27,032.84	26,609.96
		<b>70,603.75</b>	<b>69,771.19</b>
<b>Other Monetary Assets (General Fund)</b>			
<b>Investment Assets - as at 31 December, 2018</b>			
COIF Charity funds			
Bell Rope Field	1,536.61		
S.L. Gibbons Trust	2,671.11	4,207.72	4,327.31
Held in Trust by Chelmsford Diocesan Boff		963.68	958.82
<b>Total</b>		<b>5,171.40</b>	<b>5,286.23</b>





